

**3<sup>rd</sup> Annual  
Planning for Qualitative Research: Design, Analysis  
and Software Integration  
January 11-13, 2012  
Temple University**

Thank you for your interest in our event. This form outlines steps necessary for you to register for the event.

There are 3 steps to follow:

1. Complete the course selection sheet that appears on page 3. Indicate your first choice for course(s). If you have alternate choices, please let us know.
2. Complete the payment information sheet that appears on page 4.
3. Send the course selection sheet and payment information sheet to ResearchTalk. You can send via email, fax, or paper mail using the following contact information:

ResearchTalk Inc.  
600 Johnson Avenue, Suite A6  
Bohemia, NY 11716  
Phone – 1-631-218-8875  
Fax - 1-631-218-8873  
Email: [info@researchtalk.com](mailto:info@researchtalk.com)

Registration confirmation will be sent to you within one week of our receipt of your full payment. Note that all registrants receive seats for their first choice courses unless seats in those courses are not available when we receive full payment. *Note: On occasion, courses close due to low enrollment. No course is 'officially' confirmed until receipt of final course confirmation, which is sent to you after standard registration closes on December 19, 2011.*

Please note course registration cancellation policy at the end of this form.

**Session Site Information:**

The event will be held at Temple University. Specific location will be included with registration confirmation.

**Lodging:**

Temple has a small hotel (22 rooms) on campus, The Conwell Inn (1-888-379-9737, <http://www.conwellinn.com/>). In addition, several hotels in Center City Philadelphia offer a discount for persons attending Temple events. A list of these hotels, as well as other information, is available at <http://www.temple.edu/studentaffairs/orientation/resources/>. Ask for the Temple discount when contacting hotels.

### 3<sup>rd</sup> Annual Planning for Qualitative Research: Design, Analysis and Software Integration

#### COURSE SCHEDULE & PRICING

**Schedule:**

**January 11, 2012**

| Time           | Course Offering A                                  | Course Offering B  |
|----------------|--|--|
| 9:30am-12:00pm | Core Principles in Qualitative Research            | Early Stage Qualitative Projects: Data Organization: Inventory, Categorization & Memoing (Computer Work Session)   |
| 1:30pm-4:00pm  | Conducting Qualitative Interviews and Focus Groups | Later Stage Qualitative Analysis: Qualitative Questioning: Bridging, Diagramming & Memoing (Computer Work Session) |

**January 12, 2012**

| Time           | Course Offering A   | Course Offering B  |
|----------------|---|--|
| 9:30am-12:00pm | Teaching Qualitative Methods  | Introduction to Mixed Methods Research   |
| 1:30pm-4:00pm  | Sort & Sift, Think & Shift - A Multidimensional Approach to Qualitative Analysis & Software Use | Learning from Mistakes: Evolving Qualitative Research Projects & Qualitative Skill |

**January 13, 2012**

| Time           | Course Offering A   | Course Offering B  |
|----------------|---|--|
| 9:30am-12:00pm | Sort & Sift, Think & Shift - A Multidimensional Approach to Qualitative Analysis & Software Use | Early Stage Qualitative Projects: Data Organization: Inventory, Categorization & Memoing (Computer Work Session)   |
| 1:30pm-4:00pm  | Data Management, Teamwork and Legitimacy in Qualitative Research                                | Later Stage Qualitative Analysis: Qualitative Questioning: Bridging, Diagramming & Memoing (Computer Work Session) |

**Pricing:**

**Minimum enrollment = 2 courses**

|   |                      |
|---|----------------------|
| <b>Early Registration: Registration and Payment <u>Must</u> Be Received By November 21, 2011</b>          |                      |
| • Temple Student*   | \$ 50.00 per course  |
| • Temple Faculty/Staff*   | \$ 80.00 per course  |
| • Non-Temple Registration   | \$ 125.00 per course |
| <b>Standard Registration: Registration and Payment Received Between November 21 and December 19, 2011</b> |                      |
| • Temple Student*   | \$ 75.00 per course  |
| • Temple Faculty/Staff*   | \$ 125.00 per course |
| • Non-Temple Registration   | \$ 175.00 per course |

\* Temple Students, Faculty and Staff must provide a valid *temple.edu* email address.

# 3<sup>rd</sup> Annual Planning for Qualitative Research: Design, Analysis and Software Integration

## COURSE SELECTION SHEET

Name: \_\_\_\_\_

How did you hear about this event? \_\_\_\_\_

Temple Graduate Student      Temple Faculty      Non-Temple

**COURSE SELECTION: (Note: Pricing is listed on page one)**

**Minimum enrollment = 2 courses**

| <u>Date/Time</u>                                 | <u>Place 'X' Next to Your Course Selection(s)</u>   | <u>Cost</u> |
|--|---|-------------|
| January 11, 2012<br>Course 1<br>9:30am – 12:00pm | <input type="checkbox"/> Core Principles in Qualitative Research  | \$ _____    |
|  | <input type="checkbox"/> Early Stage Qualitative Analysis   |             |
|  | <input type="checkbox"/> None   |             |
| January 11, 2012<br>Course 2<br>1:30pm – 4:00pm  | <input type="checkbox"/> Conducting Qualitative Interviews and Focus Groups                                 | \$ _____    |
|  | <input type="checkbox"/> Later Stage Qualitative Analysis   |             |
|  | <input type="checkbox"/> None   |             |
| January 12, 2012<br>Course 1<br>9:30am - 12:00pm | <input type="checkbox"/> Teaching Qualitative Methods   | \$ _____    |
|  | <input type="checkbox"/> Introduction to Mixed Methods Research   |             |
|  | <input type="checkbox"/> None   |             |
| January 12, 2012<br>Course 2<br>1:30pm – 4:00pm  | <input type="checkbox"/> Sort & Sift, Think & Shift Seminar   | \$ _____    |
|  | <input type="checkbox"/> Learning from Mistakes: Evolving Qualitative Research Projects & Qualitative Skill |             |
|  | <input type="checkbox"/> None   |             |
| January 13, 2012<br>Course 1<br>9:30am – 12:00pm | <input type="checkbox"/> Sort & Sift, Think & Shift   | \$ _____    |
|  | <input type="checkbox"/> Early Stage Qualitative Analysis   |             |
|  | <input type="checkbox"/> None   |             |
| January 13, 2012<br>Course 2<br>1:30pm – 4:00pm  | <input type="checkbox"/> Data Management, Teamwork and Legitimacy in Qualitative Research                   | \$ _____    |
|  | <input type="checkbox"/> Later Stage Qualitative Analysis   |             |
|  | <input type="checkbox"/> None   |             |

**TOTAL COST: \$ \_\_\_\_\_**

- All courses will be officially confirmed shortly after the end of the standard registration period.
- Course seats assigned on first come, first served basis according to when we receive full payment.

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#### PAYMENT INFORMATION SHEET

| <b>Personal Information:</b> | <b>Credit Card Information:</b>       |
|------------------------------|---------------------------------------|
| Name:                        | Name on card:                         |
| Position and Department:     | Credit card number and security code: |
| Institution:                 | Credit card expiration date:          |
| Mailing Address:             | Credit card billing address:          |
| Home Phone:                  | Office Phone:                         |
| Email Address:               |                                       |

**Payment Amount (total of all courses taken):** \$ \_\_\_\_\_

**Send completed registration form to ResearchTalk via email, fax or regular mail:**

ResearchTalk Inc.; 600 Johnson Avenue Suite A6; Bohemia, NY 11716  
 Phone – 1-631-218-8875; Fax - 1-631-218-8873; Email: [info@researchtalk.com](mailto:info@researchtalk.com)

**NOTE:** Payment must be made in full at the time of registration in order to guarantee pricing. If you are unable to pay immediately or would like to pay by purchase order, please contact us for details on holding seats in specific classes.

**Cancellation Policies:**

- Refunds
  - If we cannot accommodate you in a course you registered for, we can issue a full refund for the course.
  - Full refunds, less a flat administrative fee of \$ 80.00, will be issued for any course enrollments canceled by you before December 19, 2011.
  - After December 19, 2011 no refunds will be issued.
- Registration Transfers
  - You are welcome to allocate your space to another colleague at any time for NO additional fee. Please notify us of such changes and transfer all registration information to this person.

**Inclement Weather:**

- If Temple University closes due to inclement weather on any of the three days of our event, that day's classes will be offered on Saturday January 14, 2012 at the same times.
  - Refunds will not be given to participants that are unable to attend courses rescheduled to January 14, 2012 due to inclement weather.